****Republic of the Philippines

**Department Of Education**

**Region III – Central Luzon  
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY**

**District 10**

**FRANCISCO HOMES ELEMENTARY SCHOOL**

**Francisco Homes - Narra, San Jose del Monte City 3023**

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January 10, 2020

School Memorandum

No. **3**, s. 2020

To: ALL FHES TEACHERS

HEAD TEACHER

**COMPOSITION OF PERFORMANCE MANAGEMENT TEAM (PMT)**

1. Pursuant to DepEd Order No. 2, s. 2015 entitled “Guidelines on the Establishment and Implementation of the Result-Based Performance Management System (RPMS) in the Department of Education” and Schools Division Memorandum No. 274, s. 2019 entitled “Composition of Performance Management Team (PMT), this office announces the composition and functions of the Performance Management Team (PMT).
2. The following shall compose the Performance Management Team (PMT):

Chairperson: MIRIAM A. ZAMORA – School Head

Members: MA. ROSA C. PANIMBATAN – Head Teacher V

FE W. ALBACITE – Master Teacher II

MA. CRISTINA B. BABARAN - Master Teacher II

SYLVIA S. DELUMEN - Master Teacher II

MERLY R. INDAYA - Master Teacher II

SUSANA M. INDAYA - Master Teacher II

JOJIE I. DAAMO - Master Teacher I

CARMELITA V. DAGOY - Master Teacher I

SUSAN O. DELAMENTE - Master Teacher I

LORNA B. GACUTAN - Master Teacher I

ERLINDA A. GRAGEDA - Master Teacher I

LORENA L. ODANGA - Master Teacher I

Secretariat: HAZEL D. ASUNCION

MARJORIE A. BOLAÑOS

1. The PMT shall conduct review and validation of the accomplished Individual Performance Commitment and Review Form (IPCRF) for S.Y. 2019-2020 of the teaching personnel in April 2020.
2. They also serve as panel of reactors in the presentation of the different budgets and activities of the school.
3. To ensure organizational alignment, the PMT shall also deliberate/review the SIP and SEDP and other plans of the school.
4. Wide dissemination of this memorandum is earnestly desired.

**MIRIAM A. ZAMORA**

Principal III